



Sandy Island Unified Terms, Conditions and Policies for Campers

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SECTION I: Payment and Cancellation Policies

Deposits & Payments

Upon registration a method of payment for a deposit is due for each camper as per the current Sandy Island Price List. These deposits are nonrefundable after Jan 1st. Registrations are not complete until all necessary deposits to hold a cabin are received. Your cabin deposit **will not** be finalized until you are placed in a cabin.

Deposits may be used towards a Leave of Absence fee if the head of household camper is eligible for a leave of absence (LOA). If you register for a cabin and switch to an LOA after Jan 1st, the general cancellation policy deadlines will apply.

Cabin Minimum Occupancy

All cabins have a minimum occupancy fee (Cabin Minimum). In each session the camper family/individual rate(s) must equal or be greater than cabin minimum occupancy requirement. Cabin minimum fee becomes the default tuition due if total tuition is less than the cabin’s minimum occupancy requirements.

Housing Type	Cabin Minimum	Max Occupants*
Single Room/Multi Camper	1	1
Double Room/Multi Camper	1 adult, 1 CAVE	2
2-3 Person Cabin	2 adults	3 adults
3-4 Person Cabin	3 adults	4 adults
4-5 Person Cabin	3 adults, 1 Cave	5 adults
4-6 Person Cabin	3 adults, 1 Junior	6 adults
5-7 Person Cabin	4 adults	7 adults
6-8 Person Cabin	4 adults, 1 LRSH	8 adults

*Max number can change with prior arrangements only up to fire code regulations.

Accepted Forms of Payment

We accept cash, check, money order and all major credit cards. Please note that prepaid cards including those with the VISA, MasterCard, or American Express Logo **MAY NOT** be used for the purchase of any services at camp, e.g., deposits, tuitions, Leave of Absence fees, Guest fees, or Camp Store/Craft Store fees.

Cancellation Policy

General Cancellation

Cancellations must be in writing and submitted prior to Jan 1 to avoid the deposit balance due date.

The deposit per camper is forfeited if cancellations are submitted after January 1st.



Cancellations after March 1: 50% of cabin minimum fee if we are unable to fill cabin prior to the end of the week before the cabin is booked.

Cancellations after May 1: 100% of cabin minimum fee if we are unable to fill cabin prior to the end of the week before the cabin is booked.

Military Cancellations

Valid military orders which conflict with a camper's session at camp will permit Military Personnel to forfeit only their deposit, regardless of cancellation date. All others will follow the General Cancellation Policy above.

Emergency Medical Cancellation Policy (EMC)

The Emergency Medical Cancellation Policy applies when you or an immediate family member experience a medical emergency (e.g.: active Covid-19 confirmed by a health care provider, hospitalization, car accident, death, etc.) within 1 week prior to the start of your camper week, making you unable to attend camp. Emergency Medical Cancellation requests will be processed case-by-case, and a refund less the non-refundable deposit may be granted. Please note, this does not apply to pre-existing illnesses or conditions. If you are requesting an EMC, please submit your request in writing to campingservices@ymcaboston.org. We recommend the purchase of third-party vacation insurance if you believe there is a chance you may not be able to attend camp.

Leave of Absence Policy (LOA)

The Leave of Absence (LOA) Policy offers the opportunity for a Returning Head of Household to take a summer off from camp without forfeiting their earned right of first refusal. This is allowed once every 5 years. A camper becomes eligible for an LOA after their 5th consecutive year as a head-of-household.

The request must be in writing. Deposit and Cancellation deadlines as per the sections above remain in effect as of the request (e.g. An LOA request received after March 1 still would require a 50% Cabin minimum fee be paid on the current year if we were unable to fill the cabin).

Medical Leave of Absence (MLOA)

This may be granted at the discretion of camp leadership to campers who qualify for an Emergency Medical Cancellation. If the MLOA is granted, payments, due dates, etc. will follow the Leave of Absence Policy. Each family may be granted one Medical Leave of Absence every 5 years. The request must be in writing to the registrar at campingservices@ymcaboston.org and all payment deadlines apply to the time of the request (**Deposit, Payment, and Cancellation Policies**).

SECTION II: Cabin Assignment & Waitlist Policy

The Sandy Island Cabin Assignment & Waitlist Policy defines the rules by which cabins are assigned with the goal of creating and sustaining a vibrant, healthy and flourishing camp community for as many people as possible. This process is designed to be respectful to those that have sustained our community



all these years, while being mindful of the realities of expanding and shrinking families, and the imperative of being an inclusive and welcoming community for new campers.

The Cabin Assignment Process takes place in two Phases:

Definitions of camper classifications are at the end of this document.

Phase I (Campers with a Right of First Refusal)

Returning Head of Household Campers have a right of first refusal on the same cabin/session in which they were the head of household the previous year. This Right of First Refusal is subject to the limitations listed in the section: Limits of the Right of First Refusal. Returning Head of Household Cabins will be filled first. This process will be completed and announced by November 1

Phase II (Placing all other campers)

After Phase I is complete, remaining cabins will be filled from the waitlist in a descending rank order fashion. The rank order of the waitlist is described in the Waitlist Policy section under Waitlist Rank.

Waitlist Policy

The Waitlist is constructed in a descending rank-order fashion using the below described criteria. The waitlist is a transparent document available for anyone that wishes to view it. If you would like to see the waitlist for Sandy Island Camp please email campingservices@ymcaboston.org.

Waitlist Fee

Inclusion on the waitlist requires an annual payment of the Waitlist Fee (WLF) to maintain position on the waitlist. The waitlist fee is applicable to all eligible campers that would like to become a head of household with rights of first refusal in a cabin and or session for which they are not currently a head of household. To be eligible a camper must be at least 18 years old and otherwise eligible to be a head of household camper. See the current Sandy Island Price List for the current Wait List Fee. The Wait List Fee is distinct from your cabin deposit. This small fee ensures fairness to all by connecting a transaction date and time to your position on the waitlist.

Waitlist Rank

First Priority

Returning Head of Household Campers with documented unresolved claims of error made in the prior season. A documented unresolved claims of error is a case where that the camp made a prior mistake and we are working to resolve it.

Second Priority

Returning Head of Household downsizing to a 2-3 or smaller cabin (subcategorized by):

- a. Years on the waitlist
- b. Consecutive Years at Camp without an LOA
- c. Total Years at Camp (Longevity)

Third Priority

Individuals in descending rank ordered of their time on the waitlist (subcategorized by):



- a. Returning Head of Household
 - i. descending by consecutive years at camp without an LOA¹
 - ii. Total Years at Camp (Longevity)
- b. Returning Camper
 - i. descending by years at camp
- c. Recent Camper
 - i. descending by years at camp
- d. Alumni Camper
- e. New Camper²
- f. Kindness as part of this process

See the Definitions Sections for Definitions of Camper Classifications.

For the purposes of determining time on the waitlist, the date and time of the first consecutive annual payment of the Wait List Fee will be used. Non-payment of the Wait List Fee in any year will re-set the time on the waitlist.

Limits of the Right of First Refusal

Cabin is Encumbered

The Right of First Refusal only extends to campers returning to an unencumbered cabin. Cabins can be encumbered for a variety of reasons including by previous head of household campers returning from an LOA or staff reverting to camper status in the same cabin and session they occupied prior to joining staff.

October 1 Exercise Limit

On October 1 of each year, deposits are due for all Returning Heads of Household Campers claiming Rights of First Refusal. After this date the right of First Refusal is null, and the cabin will be considered open for placement from the waitlist.

Financial Good Standing

All current charges owed to Sandy Island must be paid before a future deposit and registration is accepted.

Community Standards

Infraction of camp policies by anyone in your party could result in your registration not being accepted the following year.

In Case of Divorce

The cabin of a divorced or separated Head of Household Camper will revert to spouse/partner of their own reconciliation. They have the ability to alternate years as long as they both are in agreement. A leave of absence would apply to them both regardless of which one took the year off.

¹ In the event of a tie here, it is broken with longevity 1st and a coin flip second.

² For example: A new camper with 3 years on the waitlist is in a higher position than a Head of Household Camper with 2 Years on the waitlist.



In Case of Death

The cabin of a Head of Household Camper will pass on to the surviving spouse/partner if this person chooses to remain an active camper. Adult children of this unfortunate situation do not inherit the right of first refusal from parents. Please note that the adult children must follow the waitlist rules and camper classifications as described

Filling a LOA cabin follows the same methodology as registration and waitlist. When the LOA family returns the following year everything reverts back to the status of each involved family if they were registered campers that switched cabins. However, if the new family was in the LOA cabin, they would be moved to Recent Summer Camper status if they apply to come back the following summer.

SECTION III: Camp Life & Community Policies

Guest Policy

Visitors are always welcome if your accommodation permits. **Guests must be registered two weeks prior to your arrival to count towards cabin minimum fee and to not incur the higher rate for guest fees for late arriving guests.** Guests registered after this time are subject to a late registering guest fee and their fees do not count towards cabin minimum fee. Guests and fees are the responsibility of the host camper. Overnight Rates include overnight stay and 3 meals. Day camper fees include up to 12 hours on Island. Meals are billed separately. Please consult the Sandy Island Price List for a complete list of guest fee rates. **Guests must check-in at the Sandy Island Office upon arrival, else be considered trespassing.**

Water-Taxis

Water Taxis may be scheduled in the event that there is not a regularly scheduled shuttle boat at a needed time. All water-taxis are one-way. The Current Sandy Island Price List Applies. Water Taxis may not be available to be scheduled if there is a regularly scheduled shuttle within 1 hour of the desired departure time of the water-taxi. Reservations must be made at the camp office a **minimum of 1 hour prior**. Regularly scheduled daily shuttles are listed on the office porch and are at no additional cost. We ask that you sign up 1 hr. prior and arrive 15 min. before the shuttle departs.

Store & Craft Shop

For your convenience, our camp store has some common toiletry goods for sale. In addition, the store also sells a variety of snacks, drinks, clothing items, and knick-knacks. Our Craft Shop has painting, jewelry designing, tie-dying, leather crafting, photography, and woodworking among other crafts. All accounts are linked to your Head of Household Camper account and your balance will be automatically charged to the credit card on file. Additional credit cards can be set up on accounts by contacting the Registrar or in the Camp Office.



Personal Watercraft Policy aka Jet Skis

Personal watercraft aka jet skis are not permitted at Sandy Island for overnight stays. Personal Watercraft are dangerous at Sandy Island due to the number of swimmers in shallow water and the ability of these craft to travel at high speeds in shallow water. Arrivals and departures of these craft for quick visits are permitted at the Main Dock and North Dock only. Operators must adhere to all relevant registration and operational laws in effect for Lake Winnepesaukee.

Camper-Owned Boats

Space permitting, registered campers and overnight guests are welcome to bring their own boats (other than personal watercraft aka jet skis). We have some dock space and moorings available on a first come first serve. See the Sandy Island Price List for current fees. Arrangements must be made through the Island Office at least 1 week prior to your arrival. The office will require the boat's registration number and arrival and departure times to accommodate use of Sandy Island docks and facilities. All State of New Hampshire laws for registration and operation must be respected and any violation of these laws may result in loss of mooring or dock usage at Sandy Island Camp.

Trespass

All visitors to Sandy Island MUST check in at the camp office and be approved for stay. Failure to do this will be considered illegal trespass.

Firearms

Possession of firearms is strictly prohibited at Sandy Island Camp.

Violence

All forms of violence are prohibited at Sandy Island camp.

Illegal Drugs

Illegal drugs are strictly prohibited at Sandy Island Camp.

Alcohol

Sandy Island is a family camp. In adherence with the culture and atmosphere of a camp for all ages we do not encourage the consumption of alcohol at Sandy Island. YMCA staff are not permitted to transport alcoholic beverages. Guests are responsible for transportation in a respectfully concealed manner. Alcoholic beverages are not allowed in the common camp areas (i.e. center camp including the dining hall and the lodge, the beach, the ball field, etc.) Please limit the consumption of alcoholic beverages to your individual private areas (i.e. cabin, cabin porch, small campfire areas, etc.). All staff and campers are expected to comply with all local, state, and federal laws. Underage consumption of alcohol is illegal for both campers and staff, please do not supply alcohol to anyone you don't know or to staff regardless of if they are on or off duty. We expect everyone to show good judgment and behave appropriately.



Tobacco Use and Smoking

Tobacco use and smoking are not permitted in any building or at public gatherings. Please use tobacco only in identified smoking areas (behind the dining hall, and Val Hall during non-program hours) and dispose of butts appropriately. Fire danger may prohibit smoking in any area of camp.

Internet/Wifi/Electronics

We ask that all use of electronics and cell phones be noise-free except in designated areas and your cabin. This includes telephone conversations.

Quiet Hours

10 pm Quiet Hours begin for all campers and staff. Music and voices should be maintained low enough so that they are not audible outside the building. 11 pm lights must be out, voices very low and music off. Quiet hours remain in effect until 7 am. Campers are not allowed in staff living quarters and vice versa unless authorized and organized through the office.

Graffiti

Graffiti of any kind is prohibited.

Beds in Cabins

Please leave beds as you found them, please do not remove any beds from cabins. Please do not disassemble bunk beds.

Luggage

In many cases our young staff are transporting your luggage, please be mindful of this when packing. Help our team by packing in strong containers and in a self-contained manner (nothing hanging out). Please **limit the weight** of individual bags to **35 lbs. or less**. Small personal items, fishing rods, beverages and open bags should be carried on the boat. Consider packing your clothing in plastic bags within your luggage in case of rain. Luggage tags will be available on check-in day at the Sandy dock area. Print your total number of bags and bag number, cabin name, and your last name and attach them to your luggage. Luggage will be delivered to your cabin upon your arrival. We request that you limit your bags to three per person in addition to your carry-on bag.

Insurance

The YMCA of Greater Boston does not provide health or accident insurance for its participants. Campers are responsible for personal health/accident coverage. A completed health form is required for each family member including insurance coverage information.

Meals & Special Dietary Needs

Sandy Island is an all-inclusive vacation. This includes meals. The dining hall is committed to serving as many campers as possible but cannot guarantee we can meet the needs of all campers with special dietary needs. We are committed to providing a conventional meal, a vegan option, and a gluten sensitive option at each meal. The menu for the week will be available at least two weeks prior to your arrival at camp so you can know whether the options provided will meet your individual needs. In the



event that they do not, we encourage you to let us know so we can support you. We can offer freezer and refrigeration space and use of a microwave for re-heating.

Camp Nut Policy

The Sandy Island Dining Hall is a nut-free facility. Specifically, this means no food prepared or served by our kitchen during the regular camping season will contain nuts. However, it is possible that some of our food products may come from facilities that processes nuts. Campers should not bring any nut products into the Dining Hall or onto the Dining Hall Porch. The above notwithstanding, Sandy Island is not a place that can guarantee that our food is safe for those with severe food allergies. If you suffer from severe food allergies we highly recommend you bring your own food. Please contact us if you would like tips and assistance on how to enjoy a Sandy Island vacation by packing your own food items.

Financial Assistance

Camp is open to all families regardless of income ability, race, and religion. Through the YMCA's ACCESS program families who cannot afford the full price of camp's tuition may qualify for reduced rates (up to 50% based on income and family size). For more information and an application, please call our business office at 603-569-2725. or email Campingservices@ymcaboston.org.

Important Dates Summary

October 1

Deposits Due for Returning Head of household Campers claiming a Right of First Refusal. After this date all rights of first refusal are forfeited for the upcoming season.

November 1

Cabin assignments announced for returning head of household campers reclaiming a cabin to which they had the right of first refusal.

December 1

Phase II Cabin assignments are announced

January 1

Deposits become non-refundable

March 1

50% Tuition Due

May 1

Second 50% of Tuition is Due

4 Weeks Prior to your session at Camp

Any unfilled cabins may be filled from the Waitlist and Cabin Minimum Occupancy Requirements are waived

2 Weeks Prior to your session at Camp



Guests must be registered to count toward cabin minimum occupancy requirements and avoid late-guest registration fees.

SECTION IV: Definitions

Camper Classifications

Returning Head of Household

Defined as the individual (must be 18yo or older) who was the primary registered camper in an unencumbered cabin for the same session in the previous summer.³

Returning Camper

Any Camper 18 years old or older that is not a Head of Household that was a registered camper for the same session in the previous summer and wishing to become Head of Household for the upcoming summer.

Recent Camper

Any registered camper that is not a Returning Head of Household or a Returning Camper who camped in any session in any of the previous 5 years. This includes guests of campers that can be verified via their payment record.

Alumni Camper

All campers that have not attended any camping session within the last 5 years but have previously attended camp.

New Camper

Any new camper registering for the first time having not previously attended camp.

Encumbered cabin

Any cabin where there is a current existing right of first refusal in good standing. The most common way a cabin can be encumbered is if a family with a right of first refusal takes a leave of absence.

³ Returning Head of Household Campers can only encumber 1 cabin per session at a time.